



# Membership Rules

## Approval

Approved by	Owner	Dept	Date
<b>British Gymnastics Board</b>	Customer Support Director	<b>Customer Support</b>	11 <sup>th</sup> September 2019

## Document History

Version	Summary of Changes	Document Status	Date
<b>1.0</b>	Adopted at British Gymnastics Board	Live	9 <sup>th</sup> September 2015
<b>2.0</b>	Amendment to 11.3.1.11 regarding DBS and amendment to 12.3.2 HC nominations	Live	2 <sup>nd</sup> December 2015
<b>3.0</b>	Addition of Club Rules to incorporate old Registered Club Regulations and Standards of Conduct. Changes due to GDPR regulations	Live	1 <sup>st</sup> October 2017
<b>4.0</b>	Amendment to terminology to reflect the changes to membership category names in the membership registration and renewal system	Live	31 <sup>st</sup> August 2018
<b>5.0</b>	Amendment to clarify Member Rules relating to dual registration and dual insurance	Live	11 <sup>th</sup> September 2019

**The British Amateur Gymnastics Association**

**("British Gymnastics", "or the "Association")**

**Membership Rules**

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These membership rules (the “**Rules**”) are made pursuant to Article 17.1 of the Association's Articles of Association (the “**Articles**”). The terms used in these Rules shall have the meaning given in the Articles. Where there is any inconsistency between these Rules and the Articles, the provisions of the Articles shall prevail. The interpretation of these Rules shall be the prerogative of the Board.

The reference within the Articles to ‘gold members’ shall, for the purpose of these Rules, be deemed to include the following membership categories: -

- Coach
- National/Brevet Judge
- Honorary Life
- Complimentary (other than staff directly employed by British Gymnastics, Scottish Gymnastics or Welsh Gymnastics)

## **1. Membership application:**

1.1 In consideration of admission to membership of the Association, each member agrees to be bound by:

- 1.1.1 The Articles;
- 1.1.2 These Rules;
- 1.1.3 Any Regulations;
- 1.1.4 The Complaints and Disciplinary Procedure;
- 1.1.5 The Standards of Conduct where applicable to that membership category; and
- 1.1.6 Any and all applicable regulations, policies and guidelines associated with membership and published by British Gymnastics from time to time on its website, and any conditions applicable to their class of membership.

## **2. Coach membership:**

2.1 Who it is for:

- 2.1.1 Members that hold a UKCC Level 2 Coach qualification or above (or an equivalent qualification recognised by British Gymnastics); or
- 2.1.2 Members that hold a current UKCC Level 1 and are booking onto a UKCC Level 2 coaching course and wish to take advantage of the member discount; or
- 2.1.3 Members that are engaged in a contract for services with British Gymnastics in the capacity of tutor or assessor.

**2.2 Fees / Admission / Limited Liability:**

- 2.2.1 The annual renewal fee for Coach members is due on the same date each year as their first membership fee was paid
- 2.2.2 The cost of the annual fee is set each year by the Board;
- 2.2.3 No person may be admitted as a Coach member unless he or she has met all pre-requisites and completed an application online via British Gymnastics membership system;
- 2.2.4 The Board may approve any Coach membership applications made in accordance with Rule 2.2.3;
- 2.2.5 The Board reserves the right to refuse to approve, or renew an application for Coach membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so;
- 2.2.6 All Coach members must be aged 18 years or over;
- 2.2.7 Upon the dissolution of the Association, the liability of each Coach member is limited to the sum of £1.

**2.3 Voting Entitlement / Benefits:**

- 2.3.1 Coach members are Voting Members of the Association and are therefore entitled to receive notice of, attend and vote at general meetings of the Association;
- 2.3.2 Benefits for Coach members are as published on British Gymnastics website from time to time.

**3. Assistant Coach membership:**

**3.1 Who it is for:**

- 3.1.1 Members that hold a UKCC Level 1 Assistant Coach qualification (or an equivalent qualification recognised by British Gymnastics); or
- 3.1.2 Members that are booking onto a UKCC Level 1 coaching course and wish to take advantage of the member discount.

**3.2 Fees/ Admission:**

- 3.2.1 The annual renewal fee for Assistant Coach members is due on 1<sup>st</sup> October each year;
- 3.2.2 The cost of the annual fee is set each year by the Board;
- 3.2.3 No person may be admitted as an Assistant Coach member unless he or she has met all pre-requisites and completed an application online via British Gymnastics membership system. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on his/ her behalf for admission as an Assistant Coach member or for renewal of his/ her membership. The submission of his/ her application to British Gymnastics by the authorised parent or guardian shall sufficiently signify his/ her consent to becoming an Assistant Coach member\*;
- 3.2.4 The Board may approve any Assistant Coach membership applications made in line with Rule 3.2.3;
- 3.2.5 The Board reserves the right to refuse to approve, or renew an application for Assistant Coach membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so;

**3.3 Voting Entitlement/ Benefits:**

- 3.3.1 Assistant Coach members are Non-Voting Members of the Association and are therefore not entitled to receive notice of, attend or vote at general meetings of the Association;
- 3.3.2 Benefits for Assistant Coach members are as published on British Gymnastics website from time to time.

**4. National/Brevet Judge membership:**

**4.1 Who it is for:**

- 4.1.1 Members that hold a British Gymnastics recognised Judging qualification at National or Brevet level.

**4.2 Fees / Admission / Limited Liability:**

- 4.2.1 The annual renewal fee for National/Brevet Judge members is due on the same date each year as their first membership fee was paid;
- 4.2.2 The cost of the annual fee is set each year by the Board;
- 4.2.3 No person may be admitted as a National/Brevet Judge member unless he or she has completed an application online via British Gymnastics membership system;
- 4.2.4 The Board may approve any National/Brevet Judge membership applications made in accordance with Rule 5.2.3;
- 4.2.5 The Board reserves the right to refuse to approve, or renew an application for National/Brevet Judge membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so;
- 4.2.6 All National/Brevet Judge members must be aged 18 years or over;
- 4.2.7 Upon the dissolution of the Association, the liability of each National/Brevet Judge member is limited to the sum of £1

**4.3 Voting Entitlement / Benefits:**

- 4.3.1 National/Brevet Judge members are Voting Members of the Association and are therefore entitled to receive notice of, attend and vote at general meetings of the Association;
- 4.3.2 Benefits for National/Brevet Judge members are as published on British Gymnastics website from time to time.

## 5. Judge membership:

### 5.1 Who it is for:

- 5.1.1 Members that hold a current British Gymnastics County, Club or Regional level Judging qualification (or an equivalent qualification recognised by British Gymnastics).

### 5.2 Fees/ Admission:

- 5.2.1 The annual renewal fee for Judge members is due on 1<sup>st</sup> October each year;
- 5.2.2 The cost of the annual fee is set each year by the Board;
- 5.2.3 No person may be admitted as a Judge member unless he or she has completed an application online via British Gymnastics membership system. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on his/ her behalf for admission as a Judge member or for renewal of his/ her membership. The submission of his/ her application to British Gymnastics by the authorised parent or guardian shall sufficiently signify his/ her consent to becoming a Judge member\*;
- 5.2.4 The Board may approve any Judge membership applications made in line with 6.2.3;
- 5.2.5 The Board reserves the right to refuse to approve or renew an application for Judge membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.

### 5.3 Voting Entitlement/ Benefits:

- 5.3.1 Judge members are Non-Voting Members of the Association and are therefore not entitled to receive notice, attend or vote at general meetings of the Association;
- 5.3.2 Benefits for Judge members are as published on British Gymnastics website from time to time.

## 6. Club Official membership (including Welfare Officer membership)

### 6.1 Who it is for:

- 6.1.1 Officials of gymnastics clubs that are admitted to membership of British Gymnastics as Registered Clubs in accordance with these Rules (“**Registered Clubs**”) who are not involved, in any capacity, in the direct delivery of gymnastics in any recognised environment† through the coaching, judging or supervision of participants except for those holding accreditations below UKCC Level 1 Assistant Coach (or British Gymnastics recognised equivalent) or accreditations below County Judge;
- 6.1.2 Examples of Club Officials could be, but are not limited to, Welfare Officers, Club Managers, Club Administrators,

Secretaries or other club members requiring access to GymNet. Where additional categories of Club Official membership exist that relate specifically to an Affiliated Home Country Association the rules relating to that membership category shall be provided by the Affiliated Home Country Association directly.

## 6.2 Fees/ Admission:

- 6.2.1 The annual renewal fee for Club Official members is due on 1<sup>st</sup> October each year;
- 6.2.2 The cost of the annual fee is set each year by the Board;
- 6.2.3 No person may be admitted as a Club Official member unless he or she has met any pre-requisites and completed an application online via British Gymnastics membership system;
- 6.2.4 The Board may approve any Club Official membership applications made in accordance with Rule 7.2.3;
- 6.2.5 The Board reserves the right to refuse to approve, or renew an application for Club Official membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so;
- 6.2.6 All Club Official members must be aged 18 years or over.

## 6.3 Voting Entitlement/ Benefits:

- 6.3.1 Club Official members are Non-Voting Members of the Association and are therefore not entitled to receive notice of, attend or vote at general meetings of the Association;
- 6.3.2 Benefits for Club Official members are as published on British Gymnastics website from time to time.

## 7. **Competitive Gymnast membership:**

### 7.1 Who it is for:

- 7.1.1 Participants that take part in gymnastics in a competitive capacity in the National Development Pathway (“NDP”), either delivered directly by British Gymnastics or through any Affiliated Associations and any competitions that form part of the national or international competition structure as recognised or defined by British Gymnastics from time to time.

### 7.2 Fees/ Admission:

- 7.2.1 The annual renewal fee for Competitive Gymnast members is due on 1<sup>st</sup> October each year;
- 7.2.2 The cost of the annual fee is set each year by the Board;
- 7.2.3 No person may be admitted as a Competitive Gymnast member unless he or she has completed an application online via British Gymnastics membership system. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on his/ her behalf for admission as a Competitive Gymnast member or for renewal of his/ her membership. The submission of his/ her application to British Gymnastics by the authorised parent or guardian shall

sufficiently signify his/ her consent to becoming a Competitive Gymnast member\*;

7.2.4 The Board may approve any Competitive Gymnast membership applications made in accordance with Rule 8.2.3;

7.2.5 The Board reserves the right to refuse to approve or renew an application for Competitive Gymnast membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.

### 7.3 Voting Entitlement/ Benefits:

7.3.1 Competitive Gymnast members are Non-Voting Members of the Association and are therefore not entitled to receive notice of, attend or vote at general meetings of the Association;

7.3.2 Competitive Gymnast members are entitled to compete in NDP competitions;

7.3.3 Benefits for Competitive Gymnast members are as published on British Gymnastics website from time to time.

## 8. Gymnast membership

### 8.1 Who it is for:

8.1.1 Participants in full-time education (as defined by Government legislation in force from time to time) by virtue of age, and persons of school age and above that take part in recreational gymnastics only and do not take part in any competition that forms part of British Gymnastics NDP competition structure, either delivered directly by British Gymnastics or through any Affiliated Associations;

8.1.2 Where additional categories of Gymnast membership exist that relate specifically to a Home Country Association the rules relating to that membership category shall be provided by the Home Country Association directly.

### 8.2 Fees/ Admission:

8.2.1 The annual renewal fee for Gymnast members is due on 1<sup>st</sup> October each year;

8.2.2 The cost of the annual fee is set each year by the Board;

8.2.3 No person may be admitted as a Gymnast member unless he or she has completed an application online via British Gymnastics membership system. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on his/ her behalf for admission as a Gymnast member or for renewal of his/ her membership. The submission of his/ her application to British Gymnastics by the authorised parent or guardian shall sufficiently signify his/ her consent to becoming a Gymnast member\*;

8.2.4 The Board may approve any Gymnast membership applications made in accordance with Rule 9.2.3;

8.2.5 The Board reserves the right to refuse to approve or renew an application for Gymnast membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.



**8.3 Voting Entitlement/ Benefits:**

- 8.3.1 Gymnast members are Non-Voting Members of the Association and are therefore not entitled to receive notice, attend or vote at general meetings of the Association;
- 8.3.2 Benefits for Gymnast members are as published on British Gymnastics website from time to time.

**9. Pre-school membership**

**9.1 Who it is for:**

- 9.1.1 Participants that take part in recreational gymnastics only and are not yet in full-time education by virtue of age (as defined by Government legislation in force from time to time).

**9.2 Fees/ Admission:**

- 9.2.1 The annual renewal fee for Pre-school members is due on 1<sup>st</sup> October each year;
- 9.2.2 The cost of the annual fee is set each year by the Board;
- 9.2.3 No person may be admitted as a Pre-school member unless he or she has completed an application online via British Gymnastics membership system. As the member is under 16 years of age at the point of application, an authorised parent or guardian must apply on his/ her behalf for admission as a Pre-school member or for renewal of his/ her membership. The submission of his/ her application to British Gymnastics by the authorised parent or guardian shall sufficiently signify his/ her consent to becoming a Pre-school member\*;
- 9.2.4 The Board may approve any Pre-school membership applications made in accordance with Rule 10.2.3;
- 9.2.5 The Board reserves the right to refuse to approve or renew an application for Pre-school membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.

**9.3 Voting Entitlement / Benefits:**

- 9.3.1 Pre-school members are Non-Voting Members of the Association and are therefore not entitled to receive notice of, attend or vote at general meetings of the Association;
- 9.3.2 Benefits for Pre-school members are as published on British Gymnastics website from time to time.

## 10. Honorary Life members

### 10.1 Who it is for:

10.1.1 Any person whom the Board decides has rendered exceptional or distinguished services to British Gymnastics.

### 10.2 Fees / Admission:

10.2.1 There is no annual fee for Honorary Life members;

10.2.2 In order to benefit from such membership, Honorary Life Members must provide annual privacy and data consent through the British Gymnastics membership management system in line with any regulations or legislation in force from time to time\*;

10.2.3 The Board may in its absolute discretion at any time admit any person who has rendered exceptional or distinguished services to British Gymnastics to be an Honorary Life member;

10.2.4 The Board reserves the right to revoke the admission of an Honorary Life member as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so;

10.2.5 Honorary Life membership is the equivalent of Coach membership and as such upon the dissolution of the Association, the liability of each Honorary Life member is limited to the sum of £1;

### 10.3 Voting Entitlement / Benefits:

10.3.1 Honorary Life members are Voting Members of the Association and are therefore entitled to receive notice of, attend and vote at general meetings of the Association;

10.3.2 Benefits for Honorary Life members are the same as those for Coach members as published on British Gymnastics website from time to time.

## 11. Complimentary membership

### 11.1 Who is it for:

11.1.1 Members that are provided with Complimentary membership by virtue of being directly employed by British Gymnastics (or Scottish Gymnastics (“**SG**”) or Welsh Gymnastics (“**WG**”)); or

11.1.2 Members that are engaged by British Gymnastics in specific committee roles that have a benefit of Complimentary membership for a fixed duration as defined by the Board from time to time; or

11.1.3 Members who previously were offered and accepted a one-off opportunity to purchase a continual British Gymnastics membership for life; or

11.1.4 Such other persons as the Board may decide in its absolute discretion shall benefit from Complimentary membership.

11.2 Fees / Admission / Limited Liability:

- 11.2.1 In order to benefit from such membership, Complimentary members must provide annual privacy and data consent through the British Gymnastics membership management system in line with any regulations or legislation in force from time to time\*;
- 11.2.2 There is no annual fee for Complimentary members;
- 11.2.3 The Board may in its absolute discretion at any time and from time to time admit any person as a Complimentary member of British Gymnastics;
- 11.2.4 The Board reserves the right to revoke the membership of a Complimentary member as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so;
- 11.2.5 Complimentary membership shall cease (as applicable):
  - 11.2.5.1 on the date the employee ceases to be a direct employee of British Gymnastics, SG or WG;
  - 11.2.5.2 on the date the Complimentary member ceases his or her engagement for British Gymnastics in the specific committee role that has the benefit of Complimentary membership; or
  - 11.2.5.3 on a date otherwise determined by the Board;
- 11.2.6 Complimentary membership is the equivalent of Coach membership and as such upon the dissolution of the Association, the liability of each Complimentary member is limited to the sum of £1.

11.3 Voting Entitlement / Benefits:

- 11.3.1 Complimentary members (other than staff directly employed by British Gymnastics, SG or WG) are equivalent to Coach members and as such are Voting Members of the Association. Complimentary members are therefore entitled to receive notice of, attend and vote at general meetings of the Association;
- 11.3.2 Benefits for Complimentary members are the same as those for Coach members as published on British Gymnastics website from time to time.

**12. Membership and renewal of membership**

- 12.1 Membership and renewal of membership (in each case notwithstanding which class of membership) is conditional upon:
  - 12.1.1 due payment (in cleared funds) by the member, either directly or via their Registered Club, of the appropriate subscription fee; and
  - 12.1.2 the category of membership being applied for being appropriate to the type of gymnastics activity being carried out by the member; and
  - 12.1.3 for those actively working in a regulated activity (as defined by the Disclosure and Barring Service or such other relevant

- Government agency as may exist from time to time), obtaining through British Gymnastics an enhanced criminal records check (or Affiliated Home Country Association equivalent, as appropriate) in terms acceptable to the Board; and
- 12.1.4 compliance with the conditions of insurance imposed from time to time by the insurers of British Gymnastics; and
  - 12.1.5 the member not acting in any way which may invalidate any insurance policy of British Gymnastics; and
  - 12.1.6 compliance with the terms of these Rules; and
  - 12.1.7 the membership application being received via the British Gymnastics membership management system, including any such consents that are required to meet regulations or legislation in force from time to time\*.
- 12.2 Provided the member has paid their subscription fee on or before the relevant date for their type of membership (renewal date) in the relevant year, they will be entitled to apply to renew their membership. Any subscription fee accompanying the application will be processed by British Gymnastics upon receipt, irrespective of whether the applicant is approved as a member. If an application is not accepted, the subscription fee received by British Gymnastics will be returned to the applicant;
- 12.3 The applicant must provide to British Gymnastics any other information which British Gymnastics may reasonably require in order to consider the suitability of the applicant's membership;
- 12.4 A member of British Gymnastics may but need not be a member of one or more Affiliated Associations;
- 12.5 The Board, or a committee to which the Board has delegated authority, reserves the right to refuse to approve or renew an application for membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.

### **13. Cessation of individual membership**

- 13.1 Any member whose subscription fee is unpaid by the date falling 28 days after the due date for payment shall be deemed to have resigned their membership with effect from the relevant annual commencement date for their type of membership (which shall include the immediate cessation and withdrawal of any membership benefits including insurance provision), unless the Board decides otherwise;
- 13.2 The Board considers that conviction of any criminal offence (other than minor road traffic offences) may, depending on the seriousness of the offence and its circumstances, be incompatible with membership of British Gymnastics;
- 13.3 The Board views the following types of criminal offences (under the laws, any jurisdiction) as extremely serious and an allegation that a member has committed any of them may lead to suspension, and if the allegation is proved, expulsion:
  - 13.3.1 Sexual Offences;
  - 13.3.2 Child Offences, including Neglect, Physical, Sexual, Emotional/Psychological abuse and/or bullying;
  - 13.3.3 Offences Against the Person (Assault);
  - 13.3.4 Fraud;

- 13.3.5 Theft;
- 13.3.6 Criminal Damage;
- 13.3.7 Drug-related Offences;
- 13.4 The above list is not exclusive but is provided to highlight the most serious of offences. The Board reserves the right to consider any criminal offence and make a determination on a case by case basis;
- 13.5 The membership of any person who is found to have been convicted of, or cautioned for, any of the offences or actions listed in Rule 14.3 shall cease with immediate effect and that member shall not be admitted or re-admitted to any class of membership until the Board (having been made aware at the time of application of the reason for the previous cessation of membership) has specifically agreed to their admission or re-admission;
- 13.6 A person who ceases to be a member by virtue of Article 32.3 or 32.4 or who has been required to withdraw from membership in accordance with Articles 32.1 and 32.2, shall not be admitted or re-admitted to any class of membership until the Board (having been made aware at the time of application of the reason for the previous cessation of membership) has specifically agreed to their admission or re-admission;
- 13.7 A member who has been suspended from membership in accordance with Article 31 shall, for as long as he or she remains suspended, be deemed to have resigned his or her membership of the Association for all purposes except that he or she shall remain bound by and subject to the conditions of membership set out in Article 30;
- 13.8 A person who ceases to be a member during a period when they are suspended from membership or at a time when any complaint or disciplinary proceeding is pending against them in accordance with any Regulations shall:
  - 13.8.1 remain subject to the Articles, these Rules and the Regulations insofar as they relate to the suspension, complaint or disciplinary proceedings; and
  - 13.8.2 not be admitted or re-admitted to any class of membership unless and until the Board (having been made aware at the time of application of the matters giving rise to the suspension, complaint or disciplinary proceedings) has specifically agreed to their admission or re-admission;
- 13.9 The Board may make any admission or re-admission to membership subject to such conditions as it sees fit;
- 13.10 If a member ceases to be a member under these Rules for whatever reason no part of the annual membership fee will be refundable to that member unless the Board decides otherwise.

#### **14. Changes to the member admission process and annual subscription fees**

- 14.1 Subject to Rule 15.2, the Board reserves the right to amend these Rules without notice including, in particular:
  - 14.1.1 the application and admission requirements of membership; and
  - 14.1.2 the annual subscription fees payable by members;
- 14.2 The Board may not increase subscription fees retrospectively.

## 15. Block Registration

### 15.1 Who is it for?

15.1.1 Registered Clubs may apply for "Block Registration" to provide insurance on a per place basis for activity that falls outside of regular gymnastics activity;

15.1.2 For the purposes of Rule 15.1.1, a "place" is defined as a one-hour slot per week for the duration of the year as defined by the relevant membership period.

### 15.2 Admission / Fees:

15.2.1 Block Registration is provided on an application basis only;

15.2.2 The customer support department or such other department as the Board may decide from time to time shall accept or decline individual applications at its discretion depending on the reason for application and the proposed use of the Block Registration cover;

15.2.3 If an application is declined British Gymnastics will explain to the applicant why it has been declined and advise which type of membership or type of insurance cover is appropriate to the activity;

15.2.4 Provision of Block Registration cover shall be consistent with the membership period and cover shall not be provided retrospectively from the date of acceptance of the application;

15.2.5 Applications must be re-submitted for each year that Block Registration cover is required;

15.2.6 On acceptance of an application the annual fee per place shall become immediately payable by the Registered Club

15.2.7 The cost of the annual fee per place is set each year by the Board.

### 15.3 Benefits/Entitlements:

15.3.1 Participants taking part in gymnastics activity in any recognised environment<sup>†</sup> covered by Block Registration will not automatically be members of British Gymnastics and will not therefore automatically be entitled to any member benefits or entitlements.

## 16. Registered Club Application

16.1 Each Registered Club will be bound by:

16.1.1 The Articles;

- 16.1.2 These Rules;
- 16.1.3 Any Regulations;
- 16.1.4 The Complaints and Disciplinary Procedure;
- 16.1.5 The Standards of Conduct; and
- 16.1.6 Any and all applicable regulations, policies and guidelines published by British Gymnastics from time to time on its website and any conditions applicable to Registered Clubs.

## 17. Registered Clubs

### 17.1 Who is it for?

- 17.1.1 Any gymnastics club within the Territories that wishes to become a Registered Club.

### 17.2 Admission / Fees:

- 17.2.1 Any gymnastics club that wishes to become a Registered Club must submit an application form via British Gymnastics website;
- 17.2.2 No club shall be admitted as a Registered Club unless its application has been approved by British Gymnastics customer support department or such other department as the Board may decide;
- 17.2.3 The club must provide to British Gymnastics any information which British Gymnastics may reasonably require in order to consider the suitability of the club's application;
- 17.2.4 The first annual registration fee ("**Registration Fee**") will be due on the date of the application by the club as a Registered Club;
- 17.2.5 The Registration Fee for Registered Clubs renewing their application is due on 1<sup>st</sup> October each year;
- 17.2.6 The cost of the Registration Fee shall be set each year by the Board and is based on the number of members registered;
- 17.2.7 The Board, or any committee to whom it delegates authority, reserves the right to refuse to approve, or renew an application by a Registered Club as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.

### 17.3 Conditions of Registration:

To become a Registered Club, a club must:

- 17.3.1 complete an annual online Club Registration and Declaration via GymNET;
- 17.3.2 ensure that it and every person who is a member of that Registered Club or who is associated with that Registered Club in the capacity of participation, delivering or administering the sport, is registered with British Gymnastics and holds current membership in the appropriate category set out in these Rules;

- 17.3.3 comply with any and all applicable regulations, policies and guidelines associated with Club Registration and published by British Gymnastics on its website from time to time, and any conditions attached to the individual membership of any member involved in either the coaching or management, in any capacity, of the Registered Club;
- 17.3.4 give consent in terms acceptable to the ICO or such other relevant data protection agency as may exist from time to time for their information to be shared with British Gymnastics;
- 17.3.5 pay (in cleared funds) the Registration Fee (or such other amount determined by British Gymnastics for periods of less than a complete year of registration);
- 17.3.6 pay (in cleared funds) any sums outstanding in respect of subscription fees owed by all members of the Registered Club;
- 17.3.7 register with the British Gymnastics-affiliated Regional Association covering the area in which the Registered Club locates its principal training venue. A Registered Club shall affiliate to its national affiliated Home Country Association and (where applicable) to no more than one affiliated Regional Association within its nation. If a club is a Registered Club participating in both Gymnastics and Cheerleading, the Registered Club may also affiliate to the United Kingdom Cheerleading Association or any other such association as British Gymnastics may recognise from time to time.
- 17.3.8 A Registered Club and the members of that club must not at any time be affiliated or registered with any other organisation relating to the delivery of gymnastics with the exception of those detailed in 17.3.7;
- 17.3.9 ensure that it and every person who is a member of that Registered Club or who is associated with that Registered Club complies with all and any regulations or rules issued by British Gymnastics or any Affiliated Association to which that Registered Club is registered;
- 17.3.10 appoint and maintain in office at least one person qualifying as a Registered Club Secretary/Manager. Any person for the time being appointed as the Secretary/Manager of a Registered Club must:
  - 17.3.10.1 hold British Gymnastics Membership in the appropriate category;
  - 17.3.10.2 ensure all its coaches meet the recognised activity requirements of DBS (or Affiliated Home Country Association equivalent) and complete an enhanced criminal record check and British Gymnastics approved Safeguarding and Protecting Children training course, both of which must be renewed every three years. For more information on recognised activity requirements please visit [www.british-gymnastics.org/coaching/coach-membership/dbs](http://www.british-gymnastics.org/coaching/coach-membership/dbs)
  - 17.3.10.3 assess all other club roles against the British Gymnastics Use of Criminal Record Checks Policy & Guidance (or Affiliated Home Country Association equivalent) and where required, complete the relevant criminal record check via British Gymnastics (or an Affiliated Home Country Association) and a British Gymnastics approved Safeguarding and Protecting Children training course, both of which must be renewed every three years.
- 17.3.11 appoint and maintain in office at least one person as a Welfare Officer. Any person for the time being appointed as the Welfare Officer of a Registered Club must:



- 17.3.11.1 hold British Gymnastics Membership in the appropriate category;
- 17.3.11.2 have obtained via British Gymnastics an enhanced criminal records check (or Affiliated Home Country Association equivalent) and a Safeguarding and Protecting Children Certificate (or Affiliated Home Country Association equivalent), in each case in terms acceptable to British Gymnastics;
- 17.3.11.3 have a British Gymnastics Time to Listen certificate (or Affiliated Home Country Association equivalent);
- 17.3.12 appoint and maintain in office at least one person that holds a UKCC Level 2 Coach qualification or above (or British Gymnastics recognised equivalent) to act as Head Coach of the Registered Club;
- 17.3.13 always have at least 10 members that are primary members of that club, who are gymnasts and shall ensure that every member of the Registered Club applies directly to British Gymnastics to become a member and continues to be so for as long as they remain members of the Registered Club;
- 17.3.14 use all reasonable endeavours to ensure that every member of the Registered Club and every person associated with the Registered Club that requires membership, complies with any and all conditions of insurance imposed from time to time on them by the insurers of British Gymnastics. This includes the specific prohibition of a Registered Club and its members holding dual insurance (that being more than one insurer providing insurance cover during the same time period for which the cover relates to the delivery of and participation in gymnastics);
- 17.3.15 comply at all times with British Gymnastics recommendations for minimum coach to gymnast ratios and ensure that all coaches associated with the Registered Club have obtained the minimum standard of British Gymnastics accredited coaching qualifications recommended by British Gymnastics from time to time for the British Gymnastics recognised activity in which the members of the Registered Club participate; and
- 17.3.16 adhere to British Gymnastics Standards of Conduct for Registered Clubs including (in particular) paragraph 3 regarding the restructuring of activities and operations.

#### 17.4 Changes to the Registered Club admission process and Registration Fees:

- 17.4.1 Subject to Rule 17.4.2, the Board reserves the right to amend without notice:
  - 17.4.1.1 the application and admission requirements of Registered Clubs; and
  - 17.4.1.2 the annual Registration Fee;
- 17.4.2 The Board may not increase the annual Registration Fee retrospectively.

#### 17.5 Register of Registered Club Members

- 17.5.1 Each Registered Club shall maintain a register of every member of that Registered Club ("**Register**") and shall ensure that the Register is kept complete, accurate and up to date. The Register may contain such information as the Registered Club considers necessary for the conduct of its affairs, but must in any case contain details of the following for each member of the Registered Club: -

- 17.5.1.1 first name and surname;
  - 17.5.1.2 current residential address;
  - 17.5.1.3 date of birth;
  - 17.5.1.4 gender;
  - 17.5.1.5 details of the Gymnastic discipline(s) that such member participates in from time to time;
  - 17.5.1.6 confirmation of such member's participation e.g. competitive, coach, judge, official; and
  - 17.5.1.7 the date upon which such person joined the Registered Club as a member
  - 17.5.2 The information referred to in Rule 17.5.1 above, together with any and all "personal data" (as defined in the General Data Protection Regulation (GDPR) – Regulation (EU) 2016/679) owned or controlled by the Registered Club, is referred to in these Rules as the "Data"\*;
  - 17.5.3 The Registered Club shall promptly (and in any event within 2 working days) at no charge to British Gymnastics, upon written notice, grant access to any authorised representative of British Gymnastics to inspect any Register(s) held outside of GymNET and provide copies of such Register(s) to British Gymnastics or its representative upon request;
  - 17.5.4 The Registered Club shall comply with applicable data protection laws relating to privacy and the use of Data (including British Gymnastics right of access pursuant to Rule 17.5.3 above)\*.
- 17.6 Membership of Registered Club members  
On or before 31<sup>st</sup> October in each year each Registered Club shall, in respect of each person who is a member of that Registered Club on 1<sup>st</sup> October in that year, either: -
- 17.6.1 ensure that each person is currently a member of British Gymnastics; or
  - 17.6.2 satisfy itself that each person has applied directly to British Gymnastics for the appropriate category of membership on the date on which the member joined the Registered Club and before allowing any participation in any recognised activity†; and
  - 17.6.3 for every additional person who joins as a member of the Registered Club after 1<sup>st</sup> October in any year, shall satisfy itself that each person has applied directly to British Gymnastics for the appropriate category of membership on the date on which the member joined the Registered Club and before allowing any participation in any recognised activity†
- 17.7 Voting Entitlement / Benefits
- 17.7.1 Registered Clubs are not members of the Association and are not therefore entitled to receive notice of, attend or vote at general meetings of the Association;
  - 17.7.2 No Registered Club has the status of a member or of an Affiliated Association. A Registered Club may not hold itself out to any person as being a member of British Gymnastics or an Affiliated Association;
  - 17.7.3 Benefits for Registered Clubs are as published on the British Gymnastics website from time to time.

17.8 Cessation of Registered Clubs

- 17.8.1 Any Registered Club whose Registration Fee is unpaid by the date falling 28 days after the due date for payment may be:
- 17.8.1.1 suspended as a Registered Club by the Board; or
  - 17.8.1.2 removed as a Registered Club by the Board;
- 17.8.2 The Board may suspend or remove a club as a Registered Club if: -
- 17.8.2.1 it does not comply with British Gymnastics Rules and Regulations in force from time to time (which include, for the avoidance of doubt, these Rules); or
  - 17.8.2.2 it convenes any meeting of or enters into any arrangement with its creditors generally or is unable to pay its debts within the meaning of section 123 or section 286 Insolvency Act 1986 or a receiver and/or manager, administrative receiver, supervisor or administrator or any other person having similar powers or functions is appointed in respect of the Registered Club or all or any part of its assets or if the Registered Club is wound up or otherwise dissolved or ceases to exist; or
  - 17.8.2.3 it ceases to be a club whose principal activity is Gymnastics; or
  - 17.8.2.4 it does or omits to do anything that the Board reasonably decides will bring or is likely to bring the Registered Club, or any other Registered Club, British Gymnastics, any Affiliated Association or the sport of Gymnastics into disrepute; or
  - 17.8.2.5 in the reasonable opinion of the Board, a club has contravened paragraph 3 of British Gymnastics Standards of Conduct for Registered Clubs regarding the structure of its activities and operations.
- 17.8.3 If a Registered Club ceases to be a Registered Club under these Rules for whatever reason no part of the annual Registration Fee will be refundable to that Registered Club unless the Board decides otherwise.
- 17.8.4 If a Registered Club ceases or gives notice that it will cease to be a Registered Club for any reason it shall: -
- 17.8.4.1 as soon as reasonably practicable and in any event within 5 days of the date of cessation, notify all members of the Registered Club and those associated with the Registered Club, (including for this purpose the parents or guardians of each such person who is under the age of 16 years):
    - 17.8.4.1.1 that it has ceased or will cease to be a Registered Club;
    - 17.8.4.1.2 that any members of the Registered Club or those associated with the Registered Club who are at that time members of British Gymnastics will in future need to renew such membership directly with British Gymnastics; and
    - 17.8.4.1.3 of the contact details of the four nearest Registered Clubs (by geographical location);

- 17.8.4.2 on and from the date that the Registered Club ceases to be a Registered Club discontinue all use of British Gymnastics branded materials either in physical or electronic form, including any use of any British Gymnastics owned logo, branding, intellectual property, copyrights, trademarks, wordmarks or kite marks, including the immediate removal of any such branding from social media, websites or any other digital platform operated by the Registered Club; and
- 17.8.4.3 not represent itself to any person as being a Registered Club or otherwise having any association with, accreditation by or validation through British Gymnastics.
- 17.8.5 Rule 17.8.4 shall continue to apply to the Registered Club after it ceases to be a Registered Club;
- 17.8.6 A club which ceases to be a Registered Club shall immediately cease to be a recognised environment† and any activity carried out by that club shall immediately cease to be a recognised activity and, as such, that club will not be entitled to the benefit of any present or future insurance policies to which it may have been entitled as a result of being a Registered Club, including insurance provided directly to members of British Gymnastics by virtue of their membership whilst taking part in a recognised activity in a recognised environment†.

## 18 Affiliated Associations

### 18.1 Admission / Fees:

- 18.1.1 The following associations are, as at the date of adoption of these Rules and as listed in the Articles, Affiliated Associations:
- 18.1.1.1 the Affiliated Home Country Associations;
  - 18.1.1.2 the English Regional Gymnastics Associations;
  - 18.1.1.3 the Isle of Man Gymnastics Association; and
  - 18.1.1.4 the British Schools Gymnastics Association.
- 18.1.2 An association not listed in Rule 18.1.1, the governing body of which shall have applied to the Board to become an Affiliated Association and agreed in writing to comply with such conditions of affiliation as may be set out in the Articles, the Rules and any applicable Regulations or British Gymnastics policies in force from time to time, may be admitted to membership of British Gymnastics in accordance with Articles 29 and 33 of the Articles and these Rules as an additional Affiliated Association;
- 18.1.3 An individual member of any Affiliated Association, with the exception the British Schools Gymnastics Association, shall be required to be a member of British Gymnastics and shall be afforded the appropriate benefits;
- 18.1.4 Each Affiliated Association shall ensure that its constitution, rules and regulations are compatible with and that it acts in

accordance with the Articles, these Rules and any applicable Regulations or British Gymnastics policies in force from time to time.

## 18.2 Shared services and benefits:

18.2.1 An Affiliated Association may from time to time enter into one or more Working Party Agreements (“**WPAs**”), or Memorandums of Understanding (“**MOUs**”) with British Gymnastics to document shared services and benefits.

## 18.3 Benefits/ Voting Entitlement:

18.3.1 Every Affiliated Association recognised by British Gymnastics shall be entitled to:

18.3.1.1 control its own activities, business, finances and property;

18.3.1.2 register any Registered Clubs with training venues in its area;

18.3.1.3 register persons as members thereof; and

18.3.1.4 promote participation, performance and events in Gymnastics within its area

18.3.2 Each of the Affiliated Home Country Associations recognised by British Gymnastics as an Affiliated Association from time to time shall be entitled to submit applications in accordance with Article 25 for a Non-Executive Director with suitable skills for appointment to the Board. No person who is an employee of British Gymnastics or, an employee of any Affiliated Association or, holds office for any Affiliated Association shall be eligible for such nomination;

18.3.3 Details of the current services (including insurance cover) offered by British Gymnastics to Affiliated Associations shall be communicated to Affiliated Associations on an annual basis;

18.3.4 Affiliated Associations are Non-Voting Members of the Association and are therefore not entitled to receive notice of or vote at general meetings of the Association but may attend general meetings at the invitation of the Board.

## 18.4 Cessation of Affiliated Associations

18.4.1 The Board may suspend or remove from membership of British Gymnastics in accordance with Articles 31, 32 and 33 any Affiliated Association if the Board considers that Affiliated Association has:

18.4.1.1 conducted itself in a manner which in the Board’s opinion, is incompatible with British Gymnastics Objects set out in Article 2 or which, in the Board’s opinion, brings or might bring British Gymnastics into disrepute;

18.4.1.2 had their Government recognition removed;

18.4.1.3 failed to comply with any of the provisions of the Articles, these Rules, the Regulations, or any other applicable contracts or policies in force from time to time; or

18.4.1.4 failed to comply with any instructions, rules, regulations or directive of, or prohibitions imposed by, British Gymnastics, the Fédération Internationale de Gymnastique, the International Olympic Committee, the

British Olympic Association or any other body or association which has jurisdiction over or is a governing body or authority in relation to Gymnastics or any competition for or involving Gymnastics;

- 18.4.2 If an Affiliated Association is removed from membership of British Gymnastics in accordance with Rule 18.4.1 and the Articles, that Affiliated Association shall (in accordance with Articles 31, 32 and 33) immediately cease to be an Affiliated Association and shall lose all of its rights as such in relation to British Gymnastics.

\*Changes made due to GDPR compliance

† British Gymnastics **recognised activity** and **recognised environment** are defined as:

- The delivery of British Gymnastics disciplines and activities to members and non-members undertaken by a qualified British Gymnastics coach, where the delivery of all activity is within the highest qualification syllabus of the supervising coach;
- Delivery of gymnastics sessions organised and/or run by a club where the organisation and delivery meet the requirements of all Rules, Regulations and policies of British Gymnastics;
- Training for and the participation in competitions and non-competitive participation activities;
- Training camps and holiday camps organised and/or run by a club where the organisation and delivery meet the requirements of all Rules, Regulations and policies of British Gymnastics;
- Public gymnastics display by British Gymnastics members in public areas where all safeguarding and health & safety requirements have been met;
- Gymnastics based parties, including birthday parties, when supervised by a British Gymnastics registered coach;
- Social events and fund-raising events arranged by a British Gymnastics registered club but excluding activities involving the participation in a British Gymnastics discipline or activity by non-British Gymnastics members